



Board of Directors Meeting Agenda

July 14, 2023

Bethel University

Mishawaka, IN 46544

12:00 pm – 2:00 pm

- I. Call to Order– Todd Bruce
 - Introduction of new Board Members
 - o Gary Morseau, Vice Chair of Tribal Council
Pokagon Band of Potawatomi
 - o Jeremy Gillespie, Director of Talent Acquisition/Workforce Development
Beacon Health System

(All Board members introduce themselves to new members)
- II. ACTION: Consent Agenda (5 minutes) – Todd Bruce
 - o May 19, 2023 Meeting Minutes
 - o Operations Report
- III. Fiscal Report – Carla Crowe/Brad Schelle
 - New Report format
 - PY2023 Budget
 - Audit Update
- IV. DWD Monitoring Update – Krystal Levi
- V. Regional Chief Elected Official (RCEO) Agreement Update – Krystal Levi
- VI. Sub-Recipients Contracts Update – Krystal Levi
- VII. Past Program Year in Review – Darcey Mitschelen
- VIII. Pictures of Board Members will be taken for website
 - a. Lana Bailey, Social Media Coordinator
- IX. Adjourn

NOTE: Balance of scheduled 2 hours intended for discussion of Agenda topics
Next Meeting: September 8, 2023– 12:00 pm – 2:00 pm – Bethel College



Board Meeting
May 19, 2023
12 NOON – 2:00 p.m.
Bethel University
Mishawaka IN

MEETING MINUTES

Present: David Behr, Marlene Betances, Todd Bruce, Tom Craig, Matt Davis, Kim DeQuis, Bob Dunn, Joe Gambill, John Jessen, Mark King, Krystal Levi, Christie Maurer, Matt Teevan, Alan Tio & Mayor Dave Wood

Absent: Brandon Eakins, Dennis Hanna, Chad Hartzell, London Martinez, Shawn Peterson, Josh Richardson, Chris Stager, Matt Teevan & Jerod Warnock

Staff Present: Tom Primrose, Darcey Mitschelen & Barbara White

Guest: Carla Crowe & Tom Kavanagh

I. Welcome and Acknowledgements

Tom Craig called the meeting to order at 12 Noon and welcomed Mayor Dave Wood, City of Mishawaka and Carla Crowe from Crowe.

Latisha Marsh, Director of Senior Citizens Services Employment Program (SCSEP) was recognized and will be given a certificate for outstanding work being done in Region 2. NIWB is the only Workforce Board in the nation to oversee a SCSEP Program. LaTisha was unable to attend the meeting today. She was in Noble County enrolling a new program participant.

Real Services presented WorkOne with 2023 Age of Excellence Honoree Award. WorkOne is acknowledged for the contributions to the enrichment of our community in the category of Agency/Programs service to individuals with low income.

II. Consent Agenda

Minutes from the May 19, 2023 meeting, Operations Report were sent in advance to board members. A motion was made by John Jessen to approve consent agenda, after being second by Marlene Betances, the motion passed.

The 2023-24 NIWB Board Calendar was included in the package. After a brief discussion, it was determined that board would meet every 2nd Friday. A new calendar will be sent to board members.

III. New Fiscal Report

Carla Crowe provided a grant breakdown and update on funding sources available. The March 31, 2021 report was displayed on screen. A Copy of the March, 2023 report will be distributed to board members for review and approval at next meeting. Crowe currently has contract with NIWB for fiscal clean up. According to NIWB Bylaws, the CEO has authority to select Fiscal Agent. Mayor Wood commented Carla Crowe on excellent job being done.

IV. Update on 2023 Audit and Tax Form

Carla informed the board that Comer & Nowling has been engaged to perform the audit for 6/30/22. Crowe has met with Comer & Nowling to get an idea of what will be in the audit. The audit has not been completed but Crowe was provided a draft audit report. It was determined that audit adjustments due to errors need to be corrected. Crowe is working to unpack all the audit adjustments that need to be corrected and feels comfortable that the report should be completed by end of June prior to new program year.

Several board members voiced concerns why errors have gotten to this level and were not corrected prior to now. It was recommended that once the draft audit is completed, invite Doug Jones and his team to board meeting to review management letter and to answer any questions the members might have.

Krystal reminded board members of change in staff in fiscal department, which could have been part of the problem. She has also had ongoing conversations with DWD, in case, she needed to get a waiver to sole source a fiscal agent.

V. Upcoming Monitoring (June 12-16, 20-23)

NIWB Staff is preparing for the DWD Monitors visit to the office. Krystal will provide board members a DRAFT copy of the Fiscal Handbook and the NIWB Bylaws. The CEO Agreement also has to be updated. On behalf of NIWB, Attorney Andrea Slagh will review the Bylaws and CEO Agreement.

VI. WIOA Youth & Adult/DW RFP Review Committee Report and Recommendations

Joe Gambill (Youth) and John DeSalle (Adult/Dislocated Worker) volunteered to be spokespersons for RFP Review Committees.

- Youth RFP Committee - Joe Gambill, Tom Craig, London Martinez, Todd Bruce
- Adult/DW RFP Committee – John DeSalle, London Martinez and Chad Hartzell

Joe Gambill provided an overview on the RFP Process and discussed the deciding factors for the selection of the service provider for the Youth and Adult/Dislocated Worker Programs.

- On behalf of the Youth RFP Committee, a motion was made by Joe Gambill to award ProResources the WIOA Youth Contract for 2 years with the ability to extend for 1 additional year, after being second by Bob Dunn, the motion passed
- On behalf of the Adult/Dislocated Worker Committee, a motion was made by John DeSalle to award JobWorks the WIOA Adult/Dislocated Worker contract for 2 years with the ability to extend for 1 additional year, after being seconded by Dave Behr, the motion passed.

Krystal Levi recused herself on voting on the WIOA Youth and/or Adult Dislocated Worker Contracts.

VII. Board Staffing and Strategy Discussion

Krystal informed the board of new NIWB Staff; Stephanie Kabel, Strategic Initiatives, Susan Beals, WIOA Partnerships and Emily Ann Toledo, Grant Writer.

Krystal said staff need to be able to really get o unto the community more at a higher level to be able to provide support and to be at the table for discussions among our regional workforce partners. The newly hired staff is going to be able to assist current team to really focus on five key areas:

- Find potential employees
- Childcare Issues
- Transportation/Housing
- Digital Literacy/Fluency
- Jobs of the Future

Several board members asked for copies of the monthly labor market report. Copies will be provided.

VIII. Changing of the Chairs

Todd Bruce, NIWB Board Chair Elect, thanked Tom Craig for his leadership for the last two years and on behalf of NIWB Board Members/Staff presented him a plaque.

IX. Adjournment

Motion to adjourn.

Next meeting – Friday, July 14, 2023 @ Bethel College



Executive Leadership

Report

July 14, 2023

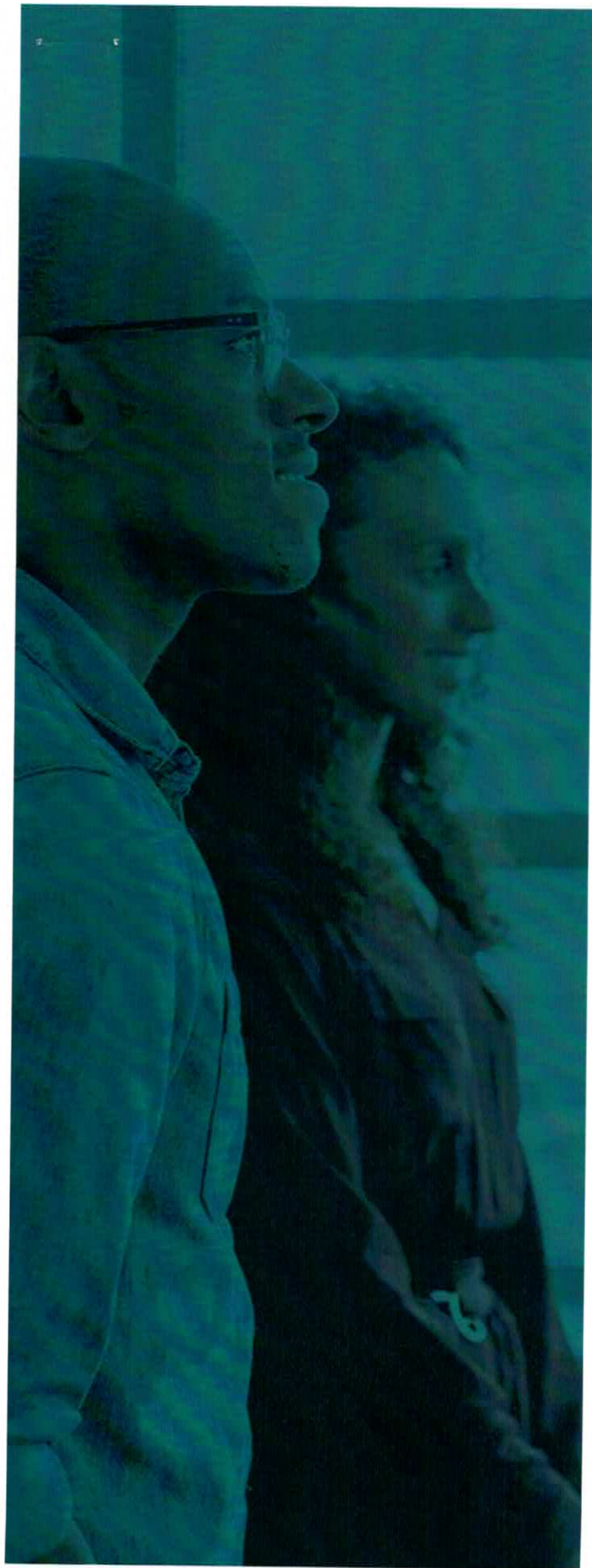


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PRESIDENT'S OVERVIEW

Greetings!

As we come to the close of Program Year 2022 (PY22) and reflect on the changes the year has brought us, it is a good time to review the positives:

- All offices are now moved into stable locations;
- At this point last year, everything seemed haphazard and chaotic. We now know where we stand with funding, we are cleaning policy issues, programmatic issues, and broken relationships with DWD;
- NIWB is more aligned with WIOA legislation than ever before;
- Sub-recipients are in place to remove risk from the Board;
- Strategies are now in place for additional funding with a review matrix to determine the viability and effectiveness of the grant(s). With our grant writer in place, we now have the capability of searching for grants based on the needs of our region and the strengths of our staff and partners;
- The support of the Board and its Executive Committee to dig into some very big challenges and ugly weeds has been nothing short of amazing and I am so grateful for this;
- While we are still completing the PY2022 Audit, we now have in place internal controls that protect the Board better than ever before;
- Contracts and Agreements are being reviewed by Attorney Andrea Slagh;
- We have money to run the operations;
- Through all the craziness of our year, we have grown a leadership team that is intentionally focused on human-centered approach to working with customers, planning strategically how to have an economic impact on our community by:
 - Locating alternative workforce opportunities through:
 - Returning citizens
 - Immigrants and Refugees
 - Dislocated Workers
 - Youth
 - Individuals coming out of poverty or the “working poor”
 - Veterans
 - Being at the table for discussions with actionable solutions in the areas of:
 - Childcare
 - Transportation

- Affordable Housing
 - Developing strategies to meet the Digital Literacy needs of our employers
 - Preparing to provide training for the Jobs of the Future.

It is important that the Board knows that Tom Primrose was invited to put together a team from our region to participate in discussions with DOL over the Good Jobs legislation in June. Tom was also invited to be part of a DOL Boot Camp centered around providing skills training for individuals participating in SNAP and TANF benefits in December. Tom, Darcey Mitschelen, and I participated in a DOL Conference in Chicago where we were able to learn more about the fiscal side of the house and the key pieces monitors and auditors are looking for when reviewing our offices. These things are very helpful as we continue to grow professionally and as we work to truly create a world-class business. It's the information we get outside the state that can create a bigger picture for us!

Inside the State, Darcey continues to work closely with DWD's Office of Work-based Learning and Apprenticeship, the DWD Adult Ed staff, and other agencies working through the new graduation pathway requirements. Brenda Emerson worked through a grant with Conexus to determine the value of having a Business Service Representative working directly with employers when placing Youth into employment or work-based learning opportunities. Conexus was very pleased with the work we did. The report is available if anyone would like to review it.

Above all, I want to give a shout out to Carla Crowe and our Fiscal Assistant Hnin Myo for all the work they have done since Jeff's absence! They have pulled us through the storm and gotten everything pretty much up to date. They have set up processes and procedures that we have so needed for many years. This allows the Board staff to strategically plan the use of our WIOA dollars. This is something we have never been able to do.

Again, I so appreciate the help of so many of you as we have treaded through some pretty uncharted territory and I cannot tell you how good it feels to be able to pick up the phone and ask for help. An untimely Letter of Resignation came for our IT Director the morning I was meeting with a potential Board Member who was recommended by Todd Bruce! On the spot, we decided that what I really needed was help with my IT and we are now in contract with Moser IT Consultants. The offices are being brought up to speed with a trouble ticketing system, better firewalls, and better technology in general. Thank you for the opportunity to serve.

Krystal

EXECUTIVE VP OPERATIONS REPORT

Regional Media

Media

- Addition of a "Weekly Job Posting" to social media sites has increased the reach to over 80,000

The incorporation of TikTok has brought about several noteworthy benefits to our organization, generating positive outcomes and opening doors to new opportunities in the realm of marketing and audience engagement.

Tiktok

Video views	Profile views	Likes	Comments	Shares
7008	155	395	60	36
April 9 - July 9 2023	Social Media (Facebook, LinkedIn)			↑ ↓
REACH	81,155			255%
POST REACTIONS	2,281			174.80%
NEW PAGE LIKES	167			279.50%
PAGE VISITS	4,431			92.20%
Top Posts	Weekly Job Postings "Ring The Bell" Video "What's the WIFI Password" Video			Informational Informational Funny

Website

Site Visits	10,388	21%
Unique Visitors	7,867	13%

WorkOne

Apprenticeships

(how many companies you have visited) (44) Jan 2022-current July 2023

of approved apprenticeships – 28 total

of companies who have an apprenticeship program, active and completed: 39 active, completed 11

of apprentices enrolled -60 total enrolled, 28 are LIFT funded

of completed apprenticeships-11

of apprentices (students) currently active-39

of apprentices who have disengaged -27 - Senior OneCare 16, Marson 2, Jomar 1, Lippert 1, Hubble 1, LGS Pace 3, BD Customs, Baugo 2 **

of applications in process (combined stages) 3 potential applications with 1 company as leads

of apprentices ready for on-boarding- 2 Voyant Beauty

(when the apprenticeship programs for Lippert are approved there will be approximately 20 additional apprentices to be on boarded

of companies in queue -7 new companies in que,

** Majority of those not completing were from SeniorOne Care.

Five were youth; three welders from LGS Pace, two IT from Baugo Schools and 1 Manufacturing Technician from BD Customs

The City of Elkhart is potentially interested in apprenticeships in leadership, but they are also considering long term training in various departments.

Lippert has 3 more potential programs we will be approving for Quality, Supply Chain, and HR.

Bremen Casting is a new lead for July.

Youth

In-School Youth

- Total JAG/ISY Enrollment Cases PY 22-23 = 506
- Total Active (Open) Enrollment = 401
- Exited in Follow Up = 44
- Note: 472 are JAG students. 30 students are not enrolled in JAG, but received supportive service outside of the JAG program.

- JAG met 6 Of 6 this year as a Region.
(Table Provided Below)

Staff Name	Program	Open	Closed Awaiting Exit	Exited in Follow Up	Total Cases
Anderson, Monica					
	State JAG	20	0	0	20
	Title I - Workforce Development (VIOA)	2	2	0	12
Brown, Lisa					
	State JAG	21	0	3	26
	Title I - Workforce Development (VIOA)	30	0	5	35
Calvez, Jeryl					
	State JAG	4	2	30	36
	Title I - Workforce Development (VIOA)	4	2	30	36
Dawson, Muri					
	State JAG	28	5	0	44
	Title I - Workforce Development (VIOA)	22	5	0	28
Habbes, Kyrle					
	State JAG	40	1	5	46
	Title I - Workforce Development (VIOA)	30	0	0	30
Kemble, Jennifer					
	State JAG	0	0	8	8
	Title I - Workforce Development (VIOA)	0	0	8	8
Lee, Tamm					
	State JAG	21	1	2	43
	Title I - Workforce Development (VIOA)	22	0	0	22
Linnett, Shana					
	State JAG	25	1	5	31
	Title I - Workforce Development (VIOA)	20	1	2	23
Lubbers, Zola					
	State JAG	20	0	0	20
	Title I - Workforce Development (VIOA)	17	0	0	17
Miller, Owen					
	State JAG	20	12	0	32
	Title I - Workforce Development (VIOA)	3	0	0	3
Shir, Madelon					
	State JAG	30	5	1	36
	Title I - Workforce Development (VIOA)	30	0	0	30
Stacy, Jr., Ben					
	State JAG	25	14	1	40
	Title I - Workforce Development (VIOA)	17	0	0	17
Turney, Hannah					
	State JAG	25	5	2	32
	Title I - Workforce Development (VIOA)	17	0	0	17
Waldrop, Emily					
	State JAG	28	2	4	34
	Title I - Workforce Development (VIOA)	23	0	0	23
Winkler, Kaitlyn					
	State JAG	25	2	4	31
	Title I - Workforce Development (VIOA)	22	2	0	24
Grand Total:					
		401	61	44	506

Region	Sum of Graduated	Graduation Rate	Job Placement including Military (60% goal)		Total in Full Time Jobs (60% goal) *30+ hours		Total in Full-Time Outcomes (75% goal)		Further Education Rate (35% goal)*		Connection Rate (91.5%)		Of 6
2	143	94.70%	115	80.42%	92	80.00%	127	88.81%	51	35.66%	143	100.00%	6

Goals and Initiatives Program Year 2022-2023

- We will be posting 4 positions in the next week. This includes a Riley HS JAG Specialist, Tippecanoe Valley HS JAG Specialist, JAG/ISY Support Manager, JAG/ISY Data Manager.
- We are diligently working on a plan to partner with JAG Schools on a cost share plan to assist with supportive services such as field trips and community service projects. These funded field trips would allow us to more frequently visit employers and apprenticeship opportunities.
- Integration of Indiana Department of Education's Graduation Pathways Industry Certification list to promote career readiness and success for students from diverse backgrounds in all Region 2 Schools.
- Enrollment Goals for 2023-2024 include each Jag School at a minimum of 40 enrollments (30 per alternative) as well as an additional 5 ISY only students per specialist.

Out of School Youth

- Total OSY Enrollment Cases PY 22-23 = 264
- Total Active (Open) Enrollment = 102
- Exited in Follow Up = 153

Goals and Initiatives Program Year 2022-

Staff Name	Program	Open	Closed Awaiting Exit	Exited In Follow Up	Total Cases
Coleman, Charles	Staff Totals:	23	1	42	66
	Title I - Workforce Development (WIOA)	23	1	42	66
Daulton, Paige	Staff Totals:	27	0	39	66
	Title I - Workforce Development (WIOA)	27	0	39	66
Eisenhart, Amanda	Staff Totals:	32	5	17	54
	Title I - Workforce Development (WIOA)	32	5	17	54
Lovelady, Tonnes	Staff Totals:	15	2	53	70
	Title I - Workforce Development (WIOA)	15	2	53	70
Williams, Heather	Staff Totals:	5	1	2	8
	Title I - Workforce Development (WIOA)	5	1	2	8
Staff Name	Program	Open	Closed Awaiting Exit	Exited In Follow Up	Total Cases
Grand Total:		102	9	153	264

2023

- We will be working on a list of highlighted partner agencies to create a more intentional working relationship with PY 23-24. This includes the possibility of reserving/allocating specific funds related to OSY opportunities for those agencies customers.
- We are working on integrating OSY into CDC to have a bigger presence. This includes a host table and marketing.
- Enrollment Goals for 2023-2024 include each OSY Specialist Caseload to be 75 each for a total goal of 300.

Employ Northern Indiana -

Business Services

(Narrative) - We are seeing the trend of active hiring start to slow down in Region 2. Employers would still like Business Consultants to submit resumes for qualified candidates but several are not considering bringing new employees on at this time. Employer job fair participation has also slowed to the point we are holding 1 job fair in the Elkhart center per month and the discussion of doing the same in the South Bend center is currently taking place. Business Consultants are taking this opportunity to promote workshops and training to employers who are interested. These can take place in the WorkOne centers or on-site at the employer's location.

A Business Consultant for Marshall/Fulton County has been hired and is currently training.

In June Dan held an HR Roundtable at the offices of Barnes & Thornburg. 40 employers from the St Joe & Elkhart county area attended.

Amanda presented to the Warsaw Optimist Breakfast Club in June.

For the last quarter (April, May, June) we have had 385 job seekers attend the job fairs that were hosted by the South Bend and Elkhart offices. These were on-site with the exception of 2 that were held at Goshen and Elkhart libraries (total of 125 job seekers attended those locations).

April 1st - June 30th activity:

Business visits/contacts: 358

Business emails sent (Job packet, labor market info, contact email, etc): 5136

Service Proposals: 166

Director of Strategic Support

Outstanding Grants:

1. **Workforce Youth Pathways:** We have submitted an application for a federal grant in the amount of 2 million dollars, targeting the development of workforce pathways for youth. This grant, if awarded, will span a period of 36 months. Our aim is to provide comprehensive training and career development opportunities to young individuals, equipping them with the necessary skills to contribute effectively to the workforce.
2. **Pathways to Infrastructure:** Our organization has also applied for a federal grant of 2 million dollars over a 60-month period under the Pathways to Infrastructure program. If successful, this grant will support our efforts to enhance critical infrastructure projects. By investing in this sector, we can contribute to national development while simultaneously creating employment opportunities.
3. **Critical Jobs:** Additionally, we have pursued a grant of 3 million dollars over 36 months to address the demand for critical jobs. This grant, if obtained, will enable us to bridge the gap in skilled workers for these vital positions. By doing so, we can strengthen the overall workforce and meet the evolving needs of industries.

Department of Justice Second Chance Grant:

We are actively pursuing a Department of Justice Second Chance grant focused on the employment category. This grant seeks to provide support to individuals who have faced challenges in the past by facilitating their reintegration into society through gainful employment. We anticipate updates on our application in August of this year and have developed plans to effectively leverage the grant, should it be awarded.

Grant	Amount Requested	Duration of the Grant
DOL: Workforce Youth	2,000,000.00	36 Months
DOL: Infrastructure	2,000,000.00	60 Months
DOL: Critical Jobs	3,000,000.00	36 Months
DOJ: Second Chance (Category Employment)	2,000,000.00	36 Months

Director of Strategic Partnerships

Relationship Work - setting up and participating in meetings with all WIOA partners to learn more about programs, avenues of support and strategies for PY 2023-2024

- Project Work
 - Contact List - currently updating contact information for Core, Partner and Community programs (combining from multiple in-house sources)
 - Matrix of Services - revamped project that can be shared in both hard and soft copies with pertinent info related to each WIOA Core and Partnership programs, including links to websites and specific contact information by program and counties served. Section-by-section review in progress with program contacts - proposed roll out in August
- CRM Tool - researching current and other free CRM programs to house WIOA partner, business and community contacts for easy access for Strategic Partnerships, Strategic Initiatives and Strategic Support staff to engage with reporting and workflow/contact plans

Director of Strategic Initiatives:

· Began meetings with CTE/ Adult ED and WBL partners, within region 2. Met with SB/Elkhart/Plymouth Economic Development partners and Chambers in our Region to find out the barriers to workforce, what they know about the organization, how the relationship has been, and set expectations on how we are going to support them going forward.

RAPID RESPONSE

COMPANY NAME/COUNTY	# EMPLOYEES AFFECTED	COMMENTS
Medtronic (Kosciusko)	384	2 employees were laid off in April 19, 2023. A larger layoff is scheduled in February, 2024 with the remainder of employees laid off later in 2024
Bed Bath & Beyond (St. Joseph)	25	The store filed for bankruptcy in March, with a Closure date scheduled to take place in June, 2023 Most recent update is Overstock won an auction for BBB and is rebranding itself under the name.
Buy Buy Baby (St. Joseph)	20	The store filed for bankruptcy in June, 2023. Store manager is checking with corporate office to see if we can provide RR Session
Key Stone (Elkhart)	201	The company consolidated and closed 4 plants. Permanent Layoffs will began June 5, 2023 and continue throughout the month of June. Employees were made through the first week in July. RR Sessions were held last year when shut off took place. HR allowed us to provide handouts and distributed to employees this time
Utilimaster (Elkhart)	300	The company was experiencing reduced production and is trying to find the best solution to maintain the workforce. In April/May there was a bi-weekly short-term furlough and reduction in work hours for the workers. Unfortunately, things did not get better and the company determined the best solution was to place workers on long term furlough. Based on turnovers, the company foresee calling some workers back to work soon. HR Manager provided copies of WorkOne's weekly job fairs and workshop schedules in letters being mailed to the employees.
LSC Communications (Kosciusko)	512	Company issued WARN notice on 6-6-23. Closure to take place October 5, 2023. The company printed large volumes of magazines/catalogues. The circulation/volume has gone down. Customers go on-line now to view these items. The RR Team have workshops scheduled during the months of July/August and have partnered with KEDCO to host Job Fair on August 23. RR Sessions are scheduled in September, 2023.
Portage Manor (St. Joseph)	49	The facility is scheduled to close July 31, 2023. Eighty residents are being placed in new homes. RR Session scheduled on July 20 and Job Fair on July 21.

VP OF GRANTS MANAGEMENT REPORT

WorkOne Traffic Numbers Overview:

Area		Numbers Served	Numbers Served
		2021/2022	July 1, 2022 – July 1, 2023
Total number of services provided to Individuals		56,691	114,851
Total number of distinct individuals receiving services		11,891	24,799
Accessed Workshops		740	650
Accessed Veteran Services		168	113
Re-Employment Letter sent		4,082	9,580
Re-Employment Attended		1,113	3,846
Trade Adjustment Assistance		140	28
HIRE – Ex-offenders Program		11	25
Adult Basic Education referrals		89	143
WIOA Enrollments		532	968
Wagner-Peyser Participants		1,564	5,667

Adults and Dislocated Workers:

Grants - Training	Initial Amount -	Obligated -	Percentage spent
WIOA-ADULT	\$ 816,334.00	\$ 52,205	6.3%
WIOA-DSLWRK	\$ 854,690.00	\$ 4,399.00	.9%

Adult

Customers Served	76
Credential %	??
Employed % after exit	??

D.W.

Customers Served	21
Credential %	??
Employed % after exit	??

****ICC not allowing for the retrieval of performance data specific to pure Adult and D.W., enrollments due to the large number of Adult co-enrollments with other grants.**

WRG 3.0 grant 2/2022 – 6/2023

Grant- Training	Initial Amount -	Obligated -	Percentage spent
WRG 3.0	\$ 850,000.00	\$ 840,999.99	98%

Customers Served		232
Credential %		68%
Employed % after exit		60.3% (Estimate)
Occupations	Total	%
CDL-A	131	53.7
Phlebotomist	32	13.0
Medical Assistant	24	9.8
Welding	16	6.6
C.N.C.	14	5.7
Dental Assistant	13	5.3
HVAC	12	4.9
Computer Coding	2	.8

Employment Recovery 9/2001 – 5/15/2022 (Grant Extended)

Grants - Training	Initial Amount -	Obligated -	Percentage spent
ERG	\$483,327.00	\$483,327.00	100.00%

Customers Served	115
Completed class %	57%
Credential %	55%
Employed % after exit	65%

Occupations	Total	%
CDL-A	67	68%
C.N.A.	13	7.4
C.C.M.A.	7	5.7
Phlebotomist	2	2.3
HVAC	2	2.3
Welding	6	2.3
Medical Coding	1	1.1
Pharm Tech.	1	1.1
L.P.N.	1	1.1

Q.M.A.	3	1.1
Logistics	1	1.1
Green Belt Six Sigma customized training	7	8

H1-B Rural Healthcare Grant (2021 -2025)

Grants - Training	Initial Amount -	Obligated -	Percentage spent
H1-B	\$250,000.00	\$87,839.00	35%

Customers Served		36
Credential %		37%
Employed % after exit		38% plus five incumbents
Occupations	Total	%
C.N.A.	25	71.4
Q.M.A.	4	11.4
Phlebotomist	2	5.7
C.M.A.	2	5.7
L.P.N.	2	5.7

W.I.O.A. Performance Grant#1, 6/2021 – 3/31/2023 (Grant Closed)

Grants - Training	Initial Amount -	Obligated -	Percentage spent
WIOA Performance #1	\$ 150,000.00	\$ 13,000.00	8.7%

W.I.O.A. Performance Grant#2, 1/2021 – 9/30/2023

Grants - Training	Initial Amount -	Obligated -	Percentage spent
WIOA Performance #2	\$ 337,829.00	\$ 284,000.00	84%

RESEA

YTD 2022/23 Selected	YTD 2022/23 Attended
8,948	3,846
2021/2022 Selected	2021/2022 Attended
4,082	1,113

Senior Community Service Employment Program (SCSEP) –

County	Participant Negotiated Level Goal	Actual
Elkhart	18	36 (+18)
St. Joe	40	51 (+10)
Marshall	6	2(-4)
LaGrange	3	0(-2)
Noble	3	0(-3)
Kosciusko	9	2(-7)
		+12 Participants

PERFORMANCE MANAGEMENT (PT. 1)

PY21 Actual	WP	WIOA
Office Id	New Enrollment	New Enrollment
Region 2	<u>1,564</u>	<u>532</u>
WorkOne Elkhart (Elkhart County)	<u>483</u>	<u>190</u>
WorkOne South Bend (St. Joseph County)	<u>756</u>	<u>178</u>
WorkOne Express Warsaw (Kosciusko County)	<u>140</u>	<u>96</u>
WorkOne Express Rochester (Fulton County)	<u>82</u>	<u>20</u>
WorkOne Express Plymouth (Marshall County)	<u>103</u>	<u>48</u>
	New Enrollment	New Enrollment
Total:	<u>1,564</u>	<u>532</u>

PY22 Actual	WP	WIOA
Office Id	New Enrollment	New Enrollment
Region 2	<u>5,500</u>	<u>974</u>
WorkOne Elkhart (Elkhart County)	<u>2,366</u>	<u>393</u>
WorkOne South Bend (St. Joseph County)	<u>2,151</u>	<u>316</u>
WorkOne Express Warsaw (Kosciusko County)	<u>448</u>	<u>129</u>
WorkOne Express Rochester (Fulton County)	<u>194</u>	<u>57</u>
WorkOne Express Plymouth (Marshall County)	<u>341</u>	<u>79</u>
	New Enrollment	New Enrollment
Total:	<u>5,500</u>	<u>974</u>

PERFORMANCE MANAGEMENT (PT. 2)

Credential	PY21Actual	Current	Target PY22
WIOA Adult	70.60%	<u>90.80%</u>	67.30%
WIOA DW	77.80%	<u>88.20%</u>	72.20%
WIOA Youth	54.70%	<u>67.60%</u>	58.15%
Employment	PY21Actual	Current	Target PY22
WIOA Adult	76.60%	74.70%	76.90%
WIOA DW	75.50%	<u>78.30%</u>	75.70%
WIOA Youth	81.30%	76.30%	78.25%
MSG	PY21Actual	Current	Target PY22
WIOA Adult	77.20%	<u>64.52%</u>	61.00%
WIOA DW	55.30%	<u>68.12%</u>	61.00%
WIOA Youth	49.30%	<u>73.17%</u>	65.00%

Narrative

Data Validation/Monitoring/Performance

- Continue comprehensive monitoring of Adult, D.W., and youth files with an initial sampling of 10% of all files to be reviewed monthly
- In tandem with file reviews, have aggressively reviewed files across all funding streams that have not exited with positive outcomes. Case managers with file issues have been contacted and given timeframe for file corrections.

Grant Progress/Opportunities

- Selected to be part to be a part of DOL's "Job Quality Academy", Attended first session in D.C. in late June. Travel expenses for team of five covered by DOL. Another D.C session scheduled for late September.
- Quality job grant which mirrors academy has been submitted
- PSG 2021 has sunset with mixed results.
- Employment Recovery grant has also sunset with 100% of the funds being expended!

For additional information:

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Northern Indiana Workforce Investment Board, Inc.
Grant Breakdown
April 30, 2023

Benchmark 83%										
Grant Description	Carry-In	PY22 Allocation	Budget	April-23	Year to Date	Balance	% Expended	Expires	# Months Remaining	
WIOA										
Adult	\$ 713,210	\$ 816,314	\$ 1,529,524	\$ 104,499	\$ 796,730	\$ 732,794	52%	6/30/2024	14	
Dislocated Worker	\$ 845,728	\$ 854,690	\$ 1,700,418	\$ 144,314	\$ 765,945	\$ 934,473	45%	6/30/2024	14	
Youth	\$ 564,156	\$ 892,029	\$ 1,456,185	\$ 412,302	\$ 1,257,537	\$ 198,648	86%	6/30/2024	14	
Total WIOA	\$ 2,123,094	\$ 2,563,033	\$ 4,686,127	\$ 661,114	\$ 2,820,211	\$ 1,865,916	60%			
Other Grants										
Business Consultant	\$ -	\$ 120,000	\$ 120,000	\$ 6,604	\$ 51,485	\$ 68,516	43%	6/30/2023	2	
RESEA	\$ 49,768	\$ 337,829	\$ 387,597	\$ 37,172	\$ 336,283	\$ 51,314	87%	9/30/2023	5	
Jobs for American Grads (JAG)	\$ 44,184	\$ 454,000	\$ 498,184	\$ (437,461)	\$ 395,984	\$ 102,200	79%	12/31/2023	8	
PSG2202	\$ -	\$ 346,500	\$ 346,500	\$ 28,000	\$ 256,000	\$ 90,500	74%	12/31/2023	8	
PSG2102	\$ 510,329	\$ -	\$ 510,329	\$ -	\$ 86,332	\$ 423,996	17%	3/31/2023	0	
PRETS	\$ 144,184	\$ 63,000	\$ 207,184	\$ 70,979	\$ 64,596	\$ 142,588	31%	6/30/2023	2	
Next Level Jobs (NLJ)	\$ 669,468	\$ -	\$ 669,468	\$ 314,897	\$ 414,752	\$ 254,716	62%	12/31/2023	8	
Workforce Ready Grant (WRG)	\$ 486,856	\$ -	\$ 486,856	\$ 6,271	\$ 354,876	\$ 131,980	73%	9/30/2023	5	
Employer Recovery Grant	\$ 374,110	\$ -	\$ 374,110	\$ (5,062)	\$ 298,766	\$ 75,344	80%	5/15/2023	0	
Apprenticeship Grant (ABA)	\$ -	\$ 127,500	\$ 127,500	\$ -	\$ -	\$ 127,500	0%	5/15/2026	36	
Apprenticeship Grant (ASE)	\$ 100,000	\$ -	\$ 100,000	\$ (112)	\$ 19,723	\$ 80,277	20%	11/15/2022	0	
Total Other DWD Grants	\$ 2,378,899	\$ 1,448,829	\$ 3,827,728	\$ 21,288	\$ 2,278,796	\$ 1,548,932	60%			
Non-DWD Grants										
DOL Rural Healthcare Grant	\$ 204,059	\$ -	\$ 204,059	\$ -	\$ 34,845	\$ 169,214	17%	1/31/2024	9	
SCSEP	\$ -	\$ 661,733	\$ 661,733	\$ 66,949	\$ 528,521	\$ 133,212	80%	6/30/2023	2	
LIFT Network Apprenticeship	\$ 174,743	\$ -	\$ 174,743	\$ 406	\$ 14,290	\$ 160,453	8%	NA	NA	
POKAGON-ISY	\$ 161,123	\$ -	\$ 161,123	\$ 100,335	\$ 100,335	\$ 60,788	62%	NA	NA	
Unrestricted	\$ -	\$ 247,341	\$ 247,341	\$ -	\$ 126	\$ 247,215	NA	NA	NA	
Total Non-DWD Grants	\$ 378,802	\$ 909,074	\$ 1,040,535	\$ 167,689	\$ 678,116	\$ 462,880				
Total Available Funding	\$ 4,880,795	\$ 4,920,936	\$ 9,554,390	\$ 850,091	\$ 5,777,123	\$ 3,877,727	60%			

Northern Indiana Workforce Investment Board, Inc. Grant Spending by Funding Source May 31, 2023										
Benchmark 92%										
Grant Description	Carry-In	PY22 Allocation	Budget	May-23	Year to Date	Balance	% Expended	Expires	# Months Remaining	
WIOA										
Adult	\$ 713,210	\$ 816,314	\$ 1,529,524	\$ 95,278	\$ 913,453	\$ 616,071	60%	6/30/2024	13	
Dislocated Worker	\$ 845,728	\$ 854,690	\$ 1,700,418	\$ 134,884	\$ 881,371	\$ 819,047	52%	6/30/2024	13	
Youth	\$ 564,156	\$ 892,029	\$ 1,456,185	\$ 106,048	\$ 1,363,585	\$ 92,600	94%	6/30/2024	13	
Total WIOA	\$ 2,123,094	\$ 2,563,033	\$ 4,686,127	\$ 336,210	\$ 3,158,410	\$ 1,527,717	67%			
Other Grants										
Business Consultant	\$ -	\$ 120,000	\$ 120,000	\$ 27,487	\$ 81,118	\$ 38,882	68%	6/30/2023	1	
RESEA	\$ 49,768	\$ 337,829	\$ 387,597	\$ 29,593	\$ 365,875	\$ 21,722	94%	9/30/2023	4	
Jobs for American Grads (JAG)	\$ 44,184	\$ 454,000	\$ 498,184	\$ 3,152	\$ 399,136	\$ 99,048	80%	12/31/2023	7	
PSG2202	\$ -	\$ 346,500	\$ 346,500	\$ 4,000	\$ 260,000	\$ 86,500	75%	12/31/2023	7	
PSG2102	\$ 510,329	\$ -	\$ 510,329	\$ (13,296)	\$ 73,036	\$ 437,292	14%	3/31/2023	0	
PRETS2102	\$ 144,184	\$ 63,000	\$ 207,184	\$ -	\$ 64,596	\$ 142,588	31%	6/30/2023	1	
Next Level Jobs (NLJ)	\$ 669,468	\$ -	\$ 669,468	\$ -	\$ 414,752	\$ 254,716	62%	12/31/2023	7	
Workforce Ready Grant (WRG)	\$ 486,856	\$ -	\$ 486,856	\$ 36,148	\$ 391,024	\$ 95,832	80%	9/30/2023	4	
Employer Recovery Grant	\$ 310,086	\$ -	\$ 310,086	\$ -	\$ 310,086	\$ -	100%	5/15/2023	0	
Apprenticeship Grant (ABA)	\$ -	\$ 127,500	\$ 127,500	\$ -	\$ -	\$ 127,500	0%	5/15/2026	36	
Apprenticeship Grant (ASE)	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 19,723	\$ 80,277	20%	11/15/2022	0	
Total Other DWD Grants	\$ 2,314,875	\$ 1,448,829	\$ 3,763,704	\$ 87,084	\$ 2,379,346	\$ 1,384,357	63%			
Non-DWD Grants										
DOL Rural Healthcare Grant	\$ 204,059	\$ -	\$ 204,059	\$ 10,500	\$ 45,345	\$ 158,714	22%	1/31/2024	8	
SCSEP	\$ -	\$ 661,733	\$ 661,733	\$ 51,268	\$ 579,788	\$ 81,945	88%	6/30/2023	1	
LIFT Network Apprenticeship	\$ 174,743	\$ -	\$ 174,743	\$ 216	\$ 14,506	\$ 160,237	8%	NA	NA	
POKAGON-ISKY	\$ 161,123	\$ -	\$ 161,123	\$ 60,788	\$ 161,123	\$ -	100%	NA	NA	
Unrestricted	\$ -	\$ 247,341	\$ 247,341	\$ -	\$ 165	\$ 247,176	NA	NA	NA	
Total Non-DWD Grants	\$ 378,802	\$ 909,074	\$ 1,040,535	\$ 122,772	\$ 800,927	\$ 400,896				
Total Available Funding	\$ 4,816,771	\$ 4,920,936	\$ 9,490,366	\$ 546,067	\$ 6,338,684	\$ 3,312,970	67%			

Northern Indiana Workforce Board, Inc.
PY23 Budget

WDB Staff	Projected Expenses
Salaries/Benefits	1,149,130
Travel	50,000
Equipment	25,000
Office Supplies	20,000
Postage	200
Payroll Service	16,900
Outreach	25,000
TOTAL	1,286,230
 Contracts	
Crowe LLP	125,000
IT Services	60,000
Service Provider (Adult/DW/Youth)	3,504,566
SCSEP	661,733
Next Level Jobs	225,000
Total Contracts	4,576,299
 WorkOne Costs	320,000
 Total Operating Costs	6,182,529
 Funding Streams	
WIOA PY23 Allocation	2,475,386
WIOA Carry-in	1,169,642
Business Consultant	120,000
RESEA	337,829
JAG	454,000
Workforce Ready Grant	769,439
Next Level Jobs	250,000
SCSEP	661,733
WIOA Performance	34,500
Total Funding Streams	6,272,529
 Unobligated	90,000