



Board of Directors Meeting Agenda

March 8, 2024

Bethel University – Academic Center (4th Floor-Trustee Board Room)

Mishawaka, IN 46544

12:00 pm – 2:00 pm

- I. Welcome/Intro (10 minutes) Todd Bruce
 - All members introduce themselves
 - o Name/Title/Employer
 - o Role on the board
 - o One current concern with economic or workforce development
- II. Jobs for America Graduates (JAG) Students Presentation (20 minutes)
 - First Place Winners from Career Development Conference (CDC)
 - a. Outstanding Senior
 - b. Public Speaker
- III. ACTION: Consent Agenda (5 minutes) – Todd Bruce
 - o January 12, 2024 Meeting Minutes – approval needed
- IV. Treasurer Report (15 minutes) - Bob Dunn
 - a. January Financials
 - b. 2022 State of Audit & Tax Return
 - c. Grants Update
 - d. 2022 Monitoring Report
 - a. Finding #1 Resolution
- V. Operations Review (15 minutes) – Darcey Mitschelen
- VI. NIWB Membership (10 minutes) – Krystal Levi
- VII. NIWB Vice Chair Recommendation/Approval (10 minutes) – Todd Bruce
- VIII. Items of Interest (10 minutes) – Darcey Mitschelen
 - a. State Plan
 - b. Governor's (INWBA Members' Statehouse Visit)
 - c. DWD Operations Meeting
- IX. enFocus Update – Matt Barlow & Will Schwartz
- X. Committee Updates (15 minutes)
 - a. WIOA Partnership Committee -
 - b. Youth Committee – Kim DeQuis
 - c. Healthcare Committee
 - d. Finance Committee – Bob Dunn
- XI. Good of the Order (10 minutes)
 - a. Economic Development Update
- XII. Board Chair's Closing Remarks (5 minutes) – Todd Bruce
- XIII. Adjourn

NOTE: Balance of scheduled 2 hours intended for discussion of Agenda topics
Next Meeting: May 10, 2024 – 12:00 pm – 2:00 pm – Bethel College